

# City of Warrensville Heights

**Building & Housing Department**  
19700 Miles Road  
Warrensville Heights, Ohio 44128  
Phone (216) 587-1230  
Fax (216) 587-1257

Marcia L. Fudge  
Mayor

Melvin Lester  
Building Commissioner

Ariane B. Kirkpatrick  
Chief of Housing

## GENERAL CONTRACTOR/BUILDER'S REPORT

REPORT DATE: \_\_\_\_\_

General Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Project Name \_\_\_\_\_ Work Site Location \_\_\_\_\_

TAX ID # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**The builder is required to provide the Commissioner, Building Official and/or Residential Building Official with a list of contractors and subcontractors that will be working on the project. This report is due at the beginning of construction and monthly thereafter.**

**NOTE: Each contractor and subcontractor must be registered with the City of Warrensville Heights prior to project begins.**

*1333.04(d) No person shall build, erect, construct or materially alter any dwelling or other building within the City or supervise the same unless such person shall first have secured a license to do so.*

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_

Authorized Officer \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Trade (Please Check One): Building  Electrical  Plumbing  HVAC

Other  Specify Building Trade: \_\_\_\_\_

TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_  
Authorized Officer \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Trade (Please Check One): Building  Electrical  Plumbing  HVAC   
Other  Specify Building Trade: \_\_\_\_\_  
TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_  
Authorized Officer \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Trade (Please Check One): Building  Electrical  Plumbing  HVAC   
Other  Specify Building Trade: \_\_\_\_\_  
TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_  
Authorized Officer \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Trade (Please Check One): Building  Electrical  Plumbing  HVAC   
Other  Specify Building Trade: \_\_\_\_\_  
TAX ID # \_\_\_\_\_

Contractor: \_\_\_\_\_  
Authorized Officer \_\_\_\_\_  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
Trade (Please Check One): Building  Electrical  Plumbing  HVAC   
Other  Specify Building Trade: \_\_\_\_\_  
TAX ID # \_\_\_\_\_