



Bradley D. Sellers
Mayor

City of Warrensville Heights

Building Department
19700 Miles Road
Warrensville Heights, Ohio 44128
(216) 587-1230
Fax (216) 587-1257

Melvin Lester
Building Commissioner

Ted Sims
Chief Housing Inspector

Application for assigning an Address to a Property

Application is hereby submitted for an assigned property address

Permit # _____ Fee: \$150.00 Date: _____

Name of Property Owner: _____ SSN: (Or last four digits) _____

Property Owner's Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Fax: () _____ E-Mail _____

Property owner's date of birth: _____

Name of street where address is needed: _____

Address of adjacent property: _____

Is this a new structure? _____ Year built? _____ Will this be rental property? _____

Is the structure for which an address is needed located on a parcel where there is an existing structure? _____ What is the Permanent Parcel Number of the existing structure? _____

What is the address of the existing structure? _____

Please complete this application in its entirety and return it to the Building Department located at 19700 Miles Road with the proper fees.

Note: Fees are non refundable. Fees shall be in the form of a Bank Check or Money Order made out to the City of Warrensville Heights. No cash or personnel checks will be accepted.

Name

Date: