



CITY OF WARRENSVILLE HEIGHTS Office of the Council

REGULAR MEETING MINUTES AUGUST 18, 2020

Call to Order: Mayor Bradley D. Sellers at 7:00p.m. via Zoom Meetings Application

Attendance: Councilwoman Hagwood, Councilwoman White, Councilman Stewart, Councilwoman Mitchell and Council President Howard
Roll Call: 5 Present

Motion to Excuse Councilwoman Edwards and Councilman Anderson by Councilwoman White, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs - Motion Carried

Prayer: Councilwoman Andrea Mitchell

Minutes: July 21, 2020 Regular Meeting
Motion to Approve by Councilwoman White, Seconded by Councilwoman Hagwood
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried

Departmental Reports: Mayor Sellers stated that Council should have a copy of the Departmental Reports in their possession. He stated that if they have any questions to please reach out to the individual Director. He stated that if they have additional questions, they can contact the Office of the Mayor as well for further discussion.

Residents' Requests and Comments:

Comment submitted by Ward 3 resident Patricia Young via email read into the record by Clerk of Council Joyner.

Hello. I am writing as a follow up to one of the Miles Road traffic issues previously discussed at the Tuesday March 3rd Warrensville Heights City Council Meeting. A multitude of accidents have occurred as a result of individuals making a two lane road into a four lane road. What is the County's plans to fix the dangerous traffic pattern that still exists within this section of Miles Road encompassing the City of Warrensville Heights? The County has recently completed changes to Miles Road between Lee Road and to the beginning of Warrensville Heights. This section of Miles Road is now striped to be a one lane road going east and one lane road going west.

Police Chief Haynes stated that Ms. Young was provided with a list of accidents in the past four years in that location. He reported that recently there was an accident but that involved an OVI; the individual was under the influence. He stated that there have been no other recent incidents. He stated he is aware that Cleveland was doing construction

work from Lee Road up to the Warrensville Heights border. He stated he has not been down there and did not know it was completed. He commented that he thinks the project was three years in the making and that's all he knows about what is occurring there.

Mayor Sellers stated that he had a conversation with the County Director of Public Works Michael Dever and he told him he would look in to it and has not gotten back to him. He commented that Council President Howard called him on Sunday about the construction work and he is going to reach out to Director Dever again to see what he can make happen here in Warrensville Heights.

Order of the Day

NEW BUSINESS

- 1. Res. 2020 - 047** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE MAYOR TO APPROVE THE COMMUNITY REINVESTMENT AREA RESIDENTIAL TAX ABATEMENT APPLICATION OF ANTON AND RACHAEL NORFLEET FOR 15110 RUBY LANE, LOCATED IN CINEMA PARK, PERMANENT PARCEL NUMBER 762-08-045, PURSUANT TO CHAPTER 3735 OF THE OHIO REVISED CODE.
Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried

- 2. Res. 2020 - 048** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION TO APPLY FOR, AND ACCEPT IF AWARDED, PERSONAL PROTECTIVE EQUIPMENT FROM THE CUYAHOGA COUNTY OFFICE OF EMERGENCY MANAGEMENT FOR THE SENIOR SERVICE OPERATIONS OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried

- 3. Res. 2020 - 049** **MAYOR BRADLEY D. SELLERS**
 AUTHORIZING THE ADMINISTRATION TO APPLY FOR, AND ACCEPT IF AWARDED, THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman White, Passage by Councilwoman Hagwood, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried

- 4. Ord. 2020 - 103** **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATION AGREEMENT WITH THE COUNTY OF CUYAHOGA FOR THE RESURFACING OF HARVARD ROAD FROM EAST 190TH STREET TO WARRENSVILLE CENTER ROAD IN THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.
Motioned by Councilman Stewart, Passage by Councilwoman White, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 5. Ord. 2020 - 104** **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATION AGREEMENT WITH THE COUNTY OF CUYAHOGA FOR THE RESURFACING OF GREEN ROAD FROM MILES ROAD TO SHURMER DRIVE IN THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman Mitchell, Passage by Councilman Stewart, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 6. Ord. 2020 - 105** **MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO THE AMENDMENT TO PERSONAL SERVICES CONSULTING AGREEMENT WITH BTE ENTERPRISES COMPANY, LLC TO INCREASE THE MONTHLY RATE OF COMPENSATION FROM \$4,000.00 TO \$4,200.00, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman White, Passage by Council President Howard, Seconded by Councilwoman Hagwood
Roll Call: 4 Ayes; 1 Nay; 0 Abs – Motion Carried
- 7. Ord. 2020 - 106** **THE CITY COUNCIL**
AUTHORIZING THE MAYOR TO ENTER INTO A CODIFICATION SUPPLEMENT AGREEMENT WITH THE WALTER H. DRANE COMPANY TO UPDATE THE CITY OF WARRENSVILLE HEIGHTS CODIFIED ORDINANCES, INCLUDING THE ONLINE UPDATES, WITH ALL REVISIONS OCCURRING BETWEEN APRIL 16, 2019 AND DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.
Motioned by Councilwoman White, Passage by Council President Howard, Seconded by Councilwoman Hagwood
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 8. Ord. 2020 - 107** **COUNCILWOMAN ANDREA MITCHELL (PLANNING COMMISSION CHAIR)**
ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF DAVID STERNBERG AND PHILLIP TALARICO, JR. OF US 2 U LTD., REPRESENTING DAVID STERNBERG OF 19 K MILES LLC, FOR THE OPERATION OF AN INTERNET BUSINESS CONSISTING

OF THE WHOLESALE AND RESALE OF HOME AND COMMERCIAL GOODS LOCATED AT 19000 MILES ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 762-11-005.

**Motioned by Councilwoman White, Passage by Councilwoman Hagwood, Seconded by Council President Howard
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 9. Ord. 2020 - 108 COUNCILWOMAN ANDREA MITCHELL (PLANNING COMMISSION CHAIR)** ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF ALDO DURE OF BE NEXT AWNINGS & GRAPHICS INC., REPRESENTING AMIT PATEL OF AMSO LLC, FOR THE INSTALLATION OF SIGNAGE LOCATED AT 4511 NORTHFIELD ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 761-21-013.
**Motioned by Councilwoman White, Passage by Councilwoman Hagwood, Seconded by Councilwoman Mitchell
Roll Call: 4 Ayes; 1 Nay; 0 Abs – Motion Carried**

- 10. Ord. 2020-109 COUNCILWOMAN ANDREA MITCHELL (PLANNING COMMISSION CHAIR)** ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF JUSTIN WAGNER OF NEO FENCE & DECK, REPRESENTING FELIPE CLARK, FOR THE INSTALLATION OF A WOOD DECK LOCATED AT 1224 HALL WAY, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 762-08-051.
**Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 11. Ord. 2020 - 110 MAYOR BRADLEY D. SELLERS** ACCEPTING THE RECOMMENDATION OF THE BOARD OF ZONING APPEALS TO ACCEPT THE APPLICATION OF LINDA WALLACE, REPRESENTING THE SAME, FOR A VARIANCE TO INSTALL BURGLAR BARS ON THE FRONT AND SIDES OF THE DWELLING LOCATED AT 4185 EASTWOOD LANE, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 761-14-011.
**Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman Hagwood
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 12. Ord. 2020 - 111 MAYOR BRADLEY D. SELLERS** AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO AMEND THE 2020 APPROPRIATIONS TO INCLUDE THE 2019 ROLLOVER ENCUMBRANCES OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 13. Ord. 2020 - 112 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO AN EXTENSION AGREEMENT IN THE AMOUNT OF \$145,140.00 WITH JAMES G. ZUPKA, C.P.A., INC. TO PROVIDE ACCOUNTING SERVICES AND COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) PREPARATION BETWEEN JANUARY 1, 2020 AND DECEMBER 31, 2024, AND PURSUANT TO THE STATE TERM CONTRACT, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Council President Howard, Seconded by Councilwoman Hagwood
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 14. Ord. 2020 - 113 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF CUYAHOGA CONCERNING THE ACCEPTANCE AND CALIBRATION OF EQUIPMENT FOR USE IN THE FIRE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Motioned by Councilman Stewart, Passage by Councilwoman White, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

- 15. Ord. 2020 - 114 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE ASSESSMENT OF THE COST OF NUISANCE ABATEMENT PURSUANT TO CHAPTER 945 OF THE WARRENSVILLE HEIGHTS CODIFIED ORDINANCES, INCLUDING ADMINISTRATIVE COSTS, UPON THE REAL ESTATE FROM WHICH THE NUISANCE ORIGINATED WHERE SUCH COSTS HAVE NOT BEEN PAID BY THE OWNER, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Council President Howard, Seconded by Councilwoman Hagwood
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried**

ADD-ONS

- 16. Ord. 2020 - 115 MAYOR BRADLEY D. SELLERS**
ACCEPTING A CERTAIN BID FROM CATTS CONSTRUCTION, INC. FOR THE REPAIR AND RESURFACING OF PHASE ONE OF CLARKWOOD PARKWAY AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT NOT TO EXCEED \$568,179.00 AND DECLARING AN EMERGENCY.
Motioned by Councilman Stewart, Passage by Councilwoman Hagwood, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 17. Ord. 2020 - 116 MAYOR BRADLEY D. SELLERS**
ACCEPTING A CERTAIN BID FROM BURTON SCOT CONTRACTORS, LLC FOR THE REPAIR AND RESURFACING OF SAINT GERMAIN BOULEVARD, DU SABLE COURT, RUE SAINT ANNE AND MONTVILLE COURT AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT NOT TO EXCEED \$223,275.70, AND DECLARING AN EMERGENCY.
Motioned by Council President Howard, Passage by Councilwoman Hagwood, Seconded by Councilwoman White
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 18. Ord. 2020 - 117 MAYOR BRADLEY D. SELLERS**
AUTHORIZING THE MAYOR TO PURCHASE ONE (1) 2020 FORD INTERCEPTOR FOR USE IN THE POLICE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS FROM LEBANON FORD, INC. FOR \$32,223.00 PURSUANT TO OHIO REVISED CODE SECTION 125.04(C), AND DECLARING AN EMERGENCY.
Motioned by Councilwoman Hagwood, Passage by Councilwoman White, Seconded by Councilwoman Mitchell
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried
- 19. Ord. 2020 – 118 COUNCILWOMAN ANDREA MITCHELL (PLANNING COMMISSION CHAIR)**
ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF STEVE DZURANIN OF MOODY-NOLAN, INC., REPRESENTING THE WARRENSVILLE HEIGHTS CITY SCHOOL DISTRICT, FOR THE CONSTRUCTION OF THE BUILDING PAD AND THE DEMOLITION AND RELOCATION OF SELECT UTILITIES FOR THE NEW MIDDLE SCHOOL AND HIGH SCHOOL LOCATED AT 4270 WARRENSVILLE CENTER ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 761-17-001.
Motioned by Councilwoman Mitchell, Passage by Councilwoman White, Seconded by Council President Howard
Roll Call: 5 Ayes; 0 Nays; 0 Abs – Motion Carried

OLD BUSINESS

- 20. Ord. 2020 - 094** **COUNCILWOMAN ANDREA MITCHELL (PLANNING COMMISSION CHAIR)**
 SECOND READ ACCEPTING THE RECOMMENDATION OF THE PLANNING COMMISSION TO APPROVE THE APPLICATION OF DAVID PARKER OF FLOODS RESTAURANT, REPRESENTING BINTA PATEL OF SAINATH TWO LLC, FOR THE INSTALLATION OF A DECK WITH BENCHES FOR SEATING LOCATED AT 4353 NORTHFIELD ROAD, WARRENSVILLE HEIGHTS, OHIO, 44128, PPN 761-19-011.
Motioned by Councilwoman White, Seconded by Council President Howard
Roll Call: 4 Ayes; 1 Nay; 0 Abs – Motion DENIED
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Announcements from Directors

Economic Development – Director Jerome DuVal announced Digital Forensics Corporation has made the transition to open up their headquarters in the City of Warrensville Heights on Renaissance Parkway. He reported they have moved in 50 employees and invested a little over a million dollars in to the building. He shared that Window Nation will be expanding their operation to a new National Call Center. He shared they will be transitioning their employees due to COVID-19 from Maryland to Warrensville Heights.

Fire Department-Chief Herb Waugh wished everyone a good evening and thanked Council for passing the legislation that corresponds with the Fire Department. He announced that the YMCA donated a treadmill and stepper to the Local 1591 Warrensville Heights Fire Department and it was appreciated. He explained that the machines were donated to the union because the union is responsible for the upkeep. Chief Waugh shared that the Department has new hires that just completed their training and are doing well. He reported that two firefighters have retired in the past month so the Department is actively seeking replacements.

Police Department – Chief Wes Haynes thanked Council and the Mayor for approving the purchase of a new vehicle for the Police Department.

Chief of Staff – Kelli Wilson had nothing to report.

Senior & Civic Center – Director Jennifer Lastery thanked Council and the Mayor for the passing of Res. 2020-048 for the Personal Protective Equipment (PPE) awarded to the seniors and she appreciates it. She commented that it is so good to see everyone.

Law Department- Assistant Law Director Keisha Hughes had nothing to report.

Building Department – Commissioner Ben Brown had nothing to report.

Finance Department – Director Karen Howse reported that they are moving along for the installation of the new financial software system. She reported they will be scheduling another

meeting to discuss and review an extraction they received recently. She reported that the City received a 1.5 million dollar reimbursement from Ohio Department of Public Works for the Aurora Driscoll Project. She shared that the money will go towards the Road Program for this year so they will not have to do a transfer from the General Operations to Special Revenue.

Announcements from Council:

Councilman Stewart wished everyone a good evening and thanked everyone for attending. He asked that everyone stay safe and practice social distancing.

Councilwoman Mitchell commented that she is really excited about the Harvard Road Project because residents have been asking about it for years. She reported that she reached out to Superintendent Jolly and shared that it would be a good opportunity for the Planning Commission to see buildings such as the new Pre K-5 Elementary School before they vote on them at meetings and the buildings open. She shared that she had the pleasure of touring the elementary school building a couple of weeks ago and it is an amazing building.

Councilwoman Hagwood had nothing to report.

Councilwoman White commented that the Planning Commission used to visit the sites before the actual meeting took place so that is something Councilwoman Mitchell may want to consider as well.

Law Department

Law Director Teresa Metcalf Beasley had nothing to report.

Council President's Comments

Council President Howard wished everyone a good evening and stated he is excited about the Green Road resurfacing. He stated he wished that the street will get widened in the future. He commented that you can tell by the bridge that there were thoughts of expansion in mind so he is hoping it happens. He thanked Ms. Young for reaching out regarding Miles Road and stated that he spoke with her prior to the Council Caucus to let her know her concerns would be addressed. He asked that everyone keep Councilman Anderson in their prayers and he is excused for as much time as he needs.

Mayor's Comments

Mayor Sellers thanked everyone for their participation in the virtual meeting. He recognized School Board President Traci Mitchell and Vice President Ray Freeman for attending the meeting. He thanked Council for all items that were passed on the meeting agenda. He stated he looks forward to Clarkwood Parkway being rebuilt and Green Road and Harvard Avenue being resurfaced. He reported that the City has been advocating for the road repairs for quite some time and recalled that the last time Green Road was resurfaced was in 2003. Mayor Sellers reported that the County will be paying 90% for the resurfacing of Green Road and Harvard Road and the City will be responsible for 10%. He announced that the move to the new Municipal Center at 4743 Richmond Road will begin with the second floor employees arriving

on August 24th. He reported that the School Board will be moving in on September 14th and the Police Department on September 21st after the State Inspection on September 17th. He shared there has been COVID-19-proofing of the Municipal Center that include ultraviolet light, high tech filters, touchless faucets, soap and paper towel dispensers, automated doors, glass partitions etc. Lastly, he announced there will be an Open House at the Municipal Center on Wednesday, October 14, 2020.

**Motion to Adjourn Council President Howard, Seconded by Councilwoman White
Adjournment at 7:56p.m.**

9-1-2020
APPROVED


Amber Joyner, Clerk of Council