



## CITY OF WARRENSVILLE HEIGHTS Office of the Council

**REGULAR MEETING MINUTES FEBRUARY 1, 2022**

- Call to Order:** Mayor Bradley D. Sellers at 7:00p.m. via Zoom Cloud Meetings Application
- Attendance:** Councilwoman Hagwood, Councilwoman White, Councilman Stewart  
Councilwoman Mitchell, Councilman Howard and Council President Anderson  
**Roll Call: 6 Present**
- Prayer:** Councilwoman Andrea Mitchell
- Minutes:** January 18, 2022 Regular Meeting  
**Motion to Approve by Councilman Howard, Seconded by  
Councilwoman White**  
**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**

**Departmental Reports:** Mayor Sellers stated that if Council has any questions to please reach out to the individual Director. He stated that if they have additional questions, they can contact the Office of the Mayor as well for further discussion.

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### **Residents' Requests and Comments:**

There were no emailed and no live requests and comments.

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### **Order of the Day**

- 1. Ord. 2022-012**      **MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE MAYOR TO ENTER INTO A CUSTOMER AGREEMENT WITH CONTRACTSAFE IN ORDER TO MANAGE EXPIRATION DATES FOR, STORE AND SEARCH THE CONTRACTS OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE PERIOD BEGINNING FEBRUARY 1, 2022 AND ENDING JANUARY 31, 2024, AND DECLARING AN EMERGENCY.  
**Motioned by Council President Anderson, Passage by Councilwoman Hagwood,  
Seconded by Councilwoman White**  
**Roll Call: 6 Ayes; 0 Nays; 0 Abs – Motion Carried**
- 2. Ord. 2022-013**      **MAYOR BRADLEY D. SELLERS**  
AUTHORIZING THE ADMINISTRATION OF THE CITY OF WARRENSVILLE HEIGHTS TO ENTER INTO A PERSONAL SERVICES AGREEMENT WITH BTE ENTERPRISES COMPANY, LLC TO PROVIDE PROFESSIONAL CONSULTING SERVICES TO

#### **COUNCIL MEMBERS**

**Dorise Hagwood • Andrea Mitchell • Elona C. White  
Walter Stewart • Matthew Howard • Stanley Anderson  
Amber Joyner, Clerk of Council**

SUPPLEMENT THE ECONOMIC DEVELOPMENT DEPARTMENT OF THE CITY BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Councilwoman Hagwood, Seconded by Council President Anderson**

**Roll Call: 4 Ayes; 0 Nays; 2 Abs – FIRST READ**

**3. Ord. 2022-014**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ENTER INTO A MAINTENANCE SERVICE AGREEMENT WITH THE K COMPANY, INC. FOR QUARTERLY MAINTENANCE OF THE HEATING, VENTILATING AND AIR CONDITIONING EQUIPMENT WITHIN THE WARRENSVILLE HEIGHTS MUNICIPAL CENTER FOR THE PERIOD BEGINNING MARCH 2, 2022 AND ENDING MARCH 1, 2023.

**Motioned by Councilwoman Hagwood, Passage by Councilwoman White, Seconded by Councilman Howard**

**Roll Call: 6 Ayes; 0 Nays; 2 Abs – MOTION CARRIED**

**4. Res. 2022-006**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE ADMINISTRATION TO ENGAGE IN A PUBLIC BIDDING PROCESS TO ADVERTISE FOR AND SOLICIT COMPETITIVE BIDS FOR GRASS CUTTING AND CLEAN UP SERVICES ON VACANT OR OCCUPIED AND NEGLECTED PROPERTIES THAT ARE IN VIOLATION OF THE CODIFIED ORDINANCES OF THE CITY OF WARRENSVILLE HEIGHTS, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman Mitchell, Passage by Councilwoman White, Seconded by Councilwoman Hagwood**

**Roll Call: 6 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**5. Res. 2022-007**

**CITY COUNCIL**

ADOPTING A WRITTEN POLICY FOR FILLING VACANCIES ON CITY COUNCIL, AND DECLARING AN EMERGENCY.

**Motioned by Councilwoman White, Passage by Council President Anderson, Seconded by Councilman Howard**

**Roll Call: 6 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**ADD-ON**

**6. Ord. 2022-015**

**MAYOR BRADLEY D. SELLERS**

AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH LEXIPOL, LLC TO PROVIDE USE OF SUBSCRIPTION MATERIAL FOR AN ANNUAL FIRE POLICY MANUAL AND DAILY TRAINING BULLETINS FOR THE FIRE DEPARTMENT OF THE CITY OF WARRENSVILLE HEIGHTS FOR THE PERIOD BEGINNING FEBRUARY 1, 2022 AND ENDING JANUARY 31, 2024, AND DECLARING AN EMERGENCY.

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**Motioned by Councilwoman Mitchell, Passage by Councilwoman Hagwood,  
Seconded by Councilman Howard  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

### OLD BUSINESS

**7. Ord. 2022-011**

**MAYOR BRADLEY D. SELLERS**

ADOPTING AN UPDATED INVESTMENT POLICY FOR THE CITY OF WARRENSVILLE HEIGHTS.

FIRST READ: 01/18/2022

SECOND READ: 02/01/2022

**Motioned by Councilwoman Hagwood, Passage by Councilwoman White,  
Seconded by Councilwoman Mitchell  
Roll Call: 6 Ayes; 0 Nays; 0 Abs – MOTION CARRIED**

**8. Res. 2022-001**

**COUNCIL PRESIDENT STANLEY ANDERSON**

CONFIRMING THE WARRENSVILLE HEIGHTS CITY COUNCIL'S PLANNING COMMISSION CHAIR AND CITY COUNCIL COMMITTEE ASSIGNMENTS FOR THE CALENDAR YEAR OF 2022.

FIRST READ: 01/18/2022

SECOND READ: 02/01/2022

**Motioned by Councilwoman Mitchell, Passage by Councilman Howard,  
Seconded by Councilman Stewart  
Roll Call: 5 Ayes; 1 Nay; 0 Abs – MOTION CARRIED**

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### Announcements from Directors:

**Fire Department- Director Chief Haugh** answered the question of how the department addresses fire hydrants that are blocked by snow banks. He stated they used to go dig them all out but it was not productive so they carry the shovels and pickaxes on the fire trucks now. When they get a call they spot out the hydrant on their map; so it is just done per call. He shared that the engine carries 500 gallons of water to hit initial attack on a fire. So, that gives them time to clear out the hydrant for an emergency call.

**Service Department- Director Ted Sims** stated the department is ready and all trucks are available for the upcoming snowstorm. There are six trucks and an additional one if needed. They have plenty of salt and everyone will be working. Director Sims reported there was a mutual aid request from Highland Hills to clear the sidewalks on Sunday night on Northfield Rd. from the high school down Harvard Rd. He stated they will continue to provide aid if necessary.

**Police Department- Chief Wes Haynes** reported that there will be a snow ban in effect starting tomorrow at 7p.m. that will last until Saturday. It may be expanded if needed. He reported there was a hostage situation that resulted in a domestic situation when doing a welfare check. The parties refused to cooperate with the officers. The male was seen taking the female into the back room and SWAT was

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called. He stated when SWAT arrived, they set off a “flash bang” which is a loud, distractive noise and both parties came out of the house. They are now in custody and eventually both parties will be charged. Chief Haynes thanked Civil Service Commission for their hard work as they interviewed for candidates today and the appointments should be on the agenda for the next Council meeting. He reported they are down seven officers but have potentially four hires and are waiting on their physicals. He reported there is another candidate that is going for his assessment and once that comes back that will bring the total to five.

**Civic & Senior Center- Director Jennifer Lastery** wished everyone a good evening. She announced the Black History Program will take place on Wednesday, February 23, 2022 virtually via the website or YouTube. The theme is *Freedom Ain't Free* featuring The Hue People and the Women of Wisdom.

**Announcements from Council:**

**Councilwoman Elona C. White** had nothing to report.

**Councilman Matthew Howard** thanked everyone for coming out. He commented that Council decided to do their meetings via Zoom for the betterment of everyone’s health and well-being due to COVID. He recognized the Law Department for preparing legislation that allowed Council to return to virtual meetings. He wished everyone a happy and safe Black History Month and that they should not learn in the confinement of one month but all year long.

**Councilwoman Dorise Hagwood** wished everyone a good evening. She asked Law Director Beasley if HB 51 has passed the Senate and is waiting on signature from the Governor to allow municipalities the pleasure of having virtual meetings ending June 30, 2022.

**Law Director Beasley** responded that she does not know all the details of it.

**Mayor Sellers** confirmed that Councilwoman Hagwood was correct.

**Councilwoman Andrea Mitchell** wished everyone a good evening. She thanked the Police Department for their work during the hostage situation. She commented that there were a lot of nervous neighbors because officers were knocking on doors trying to get people to evacuate. She acknowledged Lieutenant Sobczyk for sending an email because it helped her calm the residents. She shared one of the biggest concerns is falling during the snowy weather so the “Walk with a Penguin Method” where you walk with flat feet and take short steps is effective to avoid injury.

**Councilman Walter Stewart** thanked everyone for attending the meeting. He shared that he has residents that check on each other particularly during the winter season. It is important to look out for one another and be safe.

**Law Department**

**Law Director Teresa Metcalf Beasley** had nothing to report.

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### Council President's Comments

**Council President Stanley Anderson** stated that another member needs to be appointed to the Tax Review Committee so if Council has any ideas, please let him know. He reported that he's contacted the photographer Bruce Mitchell and he is available anytime in February except the 4<sup>th</sup> and 13<sup>th</sup> to take individual photos. Mr. Mitchell expressed concern about a group photograph due to COVID. He thanked the Police Department for sending an email to Council about the hostage situation in Ward 2. Lastly, he acknowledged Service Director Sims for the diligent work that he and his staff put forth during the last snowstorm.

### Mayor's Comments

**Mayor Bradley D. Sellers** thanked everyone for attending the meeting. He thanked Attorney Beasley and Attorney Hughes for drafting the ordinance that allows them to meet in lieu of what's coming down from the state. He recognized Civil Service Commission members Phyllis Tullos, Edward Hicks and Edward White for meeting today to conduct interviews for four new potential police officers. He thanked former Councilwoman Deborah Hill for continuing to serve on the Records Commission. He thanked Finance Director Howse for getting the Investment Policy passed to make sure the city stays on good financial footing. He shared that Ed Chambers passed away this week and the services will be this Saturday. Please keep the family in your thoughts and prayers. It is a great loss to this community.

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### Adjournment

**Motion to Adjourn by Council President Stanley Anderson**  
**Adjournment at 8:30p.m.**

*02/15/2022*  
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 APPROVED

  
 Amber Joyner, Clerk of Council

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